

INSTITUTE OF SENIOR EDUCATIONAL ADMINISTRATORS OF NEW SOUTH WALES

2009 Election of Executive Officers and Ordinary Members of the State Council

ELECTION NOTICE

The Industrial Registrar has requested Ema Esteves, an approved independent returning officer, to act as the Returning Officer and conduct this election.

NOMINATIONS

Nominations are invited for:

- President
- Vice President
- Secretary
- Treasurer
- Ordinary Members (3)

A nomination form is enclosed.

QUALIFICATIONS

To be a candidate or nominator you need to be a financial member of the Institute as at the opening of nominations.

Nominations must be in writing, signed by the candidate and at least two (2) other eligible nominators. No financial member shall nominate more candidates for any position than the number to be elected for each position.

LODGEMENT OF NOMINATIONS

Lodgement of a correctly completed nomination form, by the specified time, is the responsibility of the candidate.

Nomination forms can only be lodged with the returning officer:

- by post: PO Box 42 Kingsgrove NSW 1480; or
- by fax: 9150 7662.

and must be received by the returning officer no later than 5.00pm, Wednesday 29 April 2009. A nomination cannot be withdrawn after this time and any anomaly in the form must be rectified before this time.

ROLL OF ELECTORS

The roll of persons entitled to vote in this election closed at 5.00pm on Friday, 30 March 2009.

BALLOT

If a ballot is necessary, a draw will be conducted to determine the order of candidates' names on the ballot paper at 6.00pm, Wednesday 29 April 2009 at the Returning Officer's office at Kingsgrove. Candidates or their representatives are invited to witness the draw and should contact the returning officer for further information should they wish to attend.

Voting material will be posted on Monday 4 May 2009 to all eligible members..

The ballot will close at 5.00pm, Monday 25 May 2009 and be counted at the Returning Officer's office at 6.00pm that day. Instructions for voting and for the return of the ballot paper will be shown on the ballot paper.

The method of voting will be First Past the Post, with members being requested to mark their ballot paper with crosses.

Enquiries should be directed to the Returning Officer on 0432218026, or by email to returning.officer@ozemail.com.au

Ema Esteves
Returning Officer

